

FAREHAM

BOROUGH COUNCIL

Report to Planning Committee

Date 23rd January 2023

Report of: Deputy Chief Executive Officer

Subject: SPENDING PLANS 2023-24

SUMMARY

This report sets out the overall level of revenue spending on this Committee's services and seeks agreement for the revised revenue budget for 2022/23, the discretionary planning charges for 2023/24 and the base budget for 2023/24 before being recommended to Full Council for approval.

RECOMMENDATION

That the Planning Committee: -

- (i) agrees the revised budget for 2022/23;
- (ii) agrees the base budget for 2023/24;
- (iii) agrees the revised discretionary planning charges for 2023/24 as set out at Appendix B; and
- (iv) recommends the budget to Full Council for approval.

INTRODUCTION

1. The Council has a co-ordinated strategic service and financial planning process and this report allows the committee to consider in detail these plans for the provision of the Planning Committee services during the next financial year.
2. This report and the revenue budgets have been prepared in accordance with the Medium-Term Finance Strategy that was approved by the Executive on 9th January 2023 and will cover the fees and charges and the revenue budget.

FEES AND CHARGES

3. The Planning Committee charges that are shown in the budget figures are mainly statutory and therefore not under the control of the committee.
4. The current level of Planning fees were set by Central Government and came into force on 17 January 2018.
5. The revised discretionary planning charges under the control of the Planning Committee for consideration are shown in Appendix B.
6. Inflation(CPI) is currently running at 10.7% and the increase in charges reflects this and the costs of providing the service.

REVENUE BUDGET

7. Appendix A analyses the overall budget total for the individual Planning Committee services and by the different types of expenditure and income.

BASE BUDGET 2022/23

8. The base budgets for 2022/23 were considered by this committee in January 2022 and were confirmed by Full Council in February 2022. The base budget for 2022/23 amounted to £439,500.

REVISED BUDGET 2022/23

9. The revised budget for 2022/23 is £729,400 which represents an increase of £289,900 or 66% from the base budget.
10. The main change to the revised budgets is due to a reduction in planning application income, pre application advice and S106 legal fees. In addition, employee costs have increased due to the pay award which in turn has increased internal recharges. There is also an increase in legal and consultancy costs due to planning applications and appeals.

BASE BUDGET 2023/24

11. The base budget for 2023/24 is £694,300 an increase of £254,800 or 58.0% from the base budget in 2022/23.
12. Appendix A of this report shows the analysis of expenditure and income for individual services and the following paragraphs of this report set out issues affecting individual services that have arisen in the current year in order to explain

the variations between base 2022/23 budgets and the 2023/24 base budget.

SERVICE ISSUES

13. In preparing the budget there have been changes to the way the employee budgets have been calculated which have also reflected the national pay award.
14. These changes are reflected in the figures in this report and therefore have resulted in some variances across this committee.
15. Internal Recharges costs provided for this committee include ICT, HR, Finance and Audit, Customer Services and accommodation recharges.
16. In addition the recharges from various partnerships which support the committee include Southampton Legal Partnership, Environmental Health Partnership and Building Control Partnership are shown under Third Party Payments heading.
17. The changes to these two areas have been small when compared to the Base Budget for 2022/23.

PROCESSING APPLICATIONS

18. There has been an overall increase in the 2023/24 base budget for this service of £226,400. The majority of the increase is due to reduced planned income from planning applications due to economic market conditions. There have been increases in employee costs due to the annual pay award.

PLANNING ADVICE

19. There has been an increase in the 2023/24 base budget for this service of £29,300. This is mainly due to increases in employee costs due to the annual pay award and a reduction in Pre planning advice fees.

20. PLANNING ENFORCEMENT

21. There has been a small reduction in the 2023/24 base budget for this service of £5,700. This is mainly due to a small reduction in employees budget.

PLANNING APPEALS

22. There has been a small increase in the 2023/24 base budget for this service of £4,800. This is mainly due to a small increase in employees budget.

RISK ASSESSMENT

23. The council notes the ongoing costs of appeals. This is being monitored and managed within existing council resources.

CONCLUSION

24. A number of Planning Committee services are partly funded from fees and charges and other types of income. After taking service income into account

investment income and the Council's share of business rate income reduce the remainder of the overall cost of services is met by council tax payers.

25. These sources of income are generally outside the Council's control and do not reflect the changes in the overall level of spending on local services.
26. With these sources of income effectively "fixed", members need to be aware that, unless it can be matched by increased service income, additional spending on services has to be fully funded by council tax payers.
27. It follows that Members must give full weight of the Council's overall position and future council tax levels when the revenue budgets for 2023/24 are considered.

Appendix A – Revenue Budget 2022/23 revised and 2023/24 Base Budget.

Appendix B – Discretionary Planning Fees 2023/24.

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Neil Wood. (Ext 4506)

PLANNING COMMITTEE

ESTIMATE OF EXPENDITURE AND INCOME FOR THE COUNCIL TAX 2023/24

	Base Estimate 2022/23	Revised Estimate 2022/23	Base Estimate 2023/24
	£	£	£
PROCESSING APPLICATIONS	17,300	235,800	243,700
PLANNING ADVICE	190,200	212,900	219,500
PLANNING ENFORCEMENT	137,100	126,000	131,400
PLANNING APPEALS	94,900	154,700	99,700
	439,500	729,400	694,300

SUBJECTIVE ANALYSIS

	Base Estimate 2022/23	Revised Estimate 2022/23	Base Estimate 2023/24
	£	£	£
EMPLOYEES	797,900	821,800	858,000
TRANSPORT EXPENDITURE	10,900	10,900	10,900
SUPPLIES AND SERVICES	104,100	166,700	110,700
THIRD PARTY PAYMENTS	110,300	98,000	101,500
INTERNAL RECHARGES	186,300	219,700	200,900
GROSS EXPENDITURE	1,209,500	1,317,100	1,282,000
OTHER INCOME	-57,600	-20,000	-20,000
FEES AND CHARGES	-712,400	-567,700	-567,700
GROSS INCOME	-770,000	-587,700	-587,700
NET EXPENDITURE	439,500	729,400	694,300

	Base Estimate 2022/23	Revised Estimate 2022/23	Base Estimate 2023/24
	£	£	£
<u>PROCESSING APPLICATIONS</u>			
EMPLOYEES	512,500	530,400	554,100
TRANSPORT EXPENDITURE	7,000	7,000	7,000
SUPPLIES AND SERVICES	30,500	36,100	36,100
THIRD PARTY PAYMENTS	86,100	83,900	87,400
INTERNAL RECHARGES	121,500	150,100	130,800
GROSS EXPENDITURE	757,600	807,500	815,400
OTHER INCOME	-57,600	-20,000	-20,000
FEES AND CHARGES	-682,700	-551,700	-551,700
GROSS INCOME	-740,300	-571,700	-571,700
NET EXPENDITURE	17,300	235,800	243,700

	Base Estimate 2022/23	Revised Estimate 2022/23	Base Estimate 2023/24
	£	£	£
<u>PLANNING ADVICE</u>			
EMPLOYEES	155,500	168,800	175,200
TRANSPORT EXPENDITURE	1,300	1,300	1,300
SUPPLIES AND SERVICES	5,800	6,400	6,400
THIRD PARTY PAYMENTS	17,100	9,400	9,400
INTERNAL RECHARGES	40,200	43,000	43,200
GROSS EXPENDITURE	219,900	228,900	235,500
FEES AND CHARGES	-29,700	-16,000	-16,000
GROSS INCOME	-29,700	-16,000	-16,000
NET EXPENDITURE	190,200	212,900	219,500

	Base Estimate 2022/23	Revised Estimate 2022/23	Base Estimate 2023/24
	£	£	£
<u>PLANNING ENFORCEMENT</u>			
EMPLOYEES	105,800	95,700	100900
TRANSPORT EXPENDITURE	2,600	2,600	2600
SUPPLIES AND SERVICES	2,700	2,900	2900
THIRD PARTY PAYMENTS	7,100	4,700	4700
INTERNAL RECHARGES	18,900	20,100	20300
NET EXPENDITURE	137,100	126,000	131,400

	Base Estimate 2022/23	Revised Estimate 2022/23	Base Estimate 2023/24
	£	£	£
<u>PLANNING APPEALS</u>			
EMPLOYEES	24,100	26,900	27800
SUPPLIES AND SERVICES	65,100	121,300	65300
INTERNAL RECHARGES	5,700	6,500	6600
NET EXPENDITURE	94,900	154,700	99,700

TOTAL PLANNING COMMITTEE	439,500	729,400	694,300
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PLANNING FEES

The majority of Planning Fees are set by central government and are updated from time to time. The current fees apply from 17 January 2018 and can be found on planningportal.co.uk or the fee will calculate when you fill in your application online.

Alternatively the current fees are available on application to the Head of Development Management.

The following fees are discretionary

Planning Advice - Residential	Fee payable 2022/23 £	Fee payable 2022/23 £	% Increase
Extensions or other alterations to an existing dwelling including ancillary development within its curtilage	Free	Free	NIL
1 – 9 dwellings*	£260 for first dwelling + £50 for every additional dwelling thereafter	£285 for first dwelling + £55 for every additional dwelling thereafter	9.6 10
10 – 49 dwellings*	£785 for first ten dwellings + £10 for every additional dwelling thereafter	£785 for first ten dwellings + £11 for every additional dwelling thereafter	10.2 NIL
50+ dwellings*	£POA	£POA	NIL
New dwellings but where numbers not known	£POA	£POA	NIL
Elderly persons accommodation, retirement living developments, sheltered apartments, residential care homes falling within Use Class C2, - 1-9 bedspaces	 £260	 £285	 9.6

- 10 – 50 bedspaces	£525	£575	9.5
- More than 50 bedspaces	£785	£865	10.2
Other residential uses <i>(including hotels, residential institutions, houses in multiple occupation, etc)</i>	£POA	£POA	NIL
* = including change of use of existing floorspace			

Planning Advice – Non-residential	Fee payable 2022/23 £	Fee payable 2023/24 £	% Increase
Provision of floorspace (gross internal area), change of use of existing floorspace (gross internal area) or change of use of land (gross area):			
- Up to 100 m2	£210	£230	9.5
- 101 – 499 m2	£260	£285	9.6
- 500 – 999 m2	£525	£575	9.5
- More than 1,000 m2 where it relates to proposed uses with Classes B1, B2, B8, or a mix of these uses	£735	£805	9.5
- More than 1,000 m2 where it relates to any uses outside of Classes B1, B2 or B8	£POA	£POA	NIL

Planning Advice – Other	Fee payable 2022/23 £	Fee payable 2023/24 £	% Increase
Small scale development not falling into any of the above categories <i>(for example: engineering works, new shop fronts, moorings, means of enclosure, renewable energy plant on existing business premises)</i>	£210	£230	9.5

Installation or replacement of telecommunications mast	£210 per site	£230 per site	9.5
Minor amendments to an extant planning permission	£105	£115	9.5
Advertisements / signage:			
- For the purposes of a community use which is non-profit making (not including education providers)	Free	Free	NIL
- On business premises less than 100 m2 gross internal floor area	Free	Free	NIL
- All other adverts	£155	£170	9.7
Any development or works being carried out by a community use which is non-profit making (not including education providers)	Free	Free	NIL
Follow up advice	50% of the original pre-application planning advice fee/ £POA		

Notes:

1. £POA (Price on Application) indicates that a fee will be calculated on a case-by-case basis, based on a schedule of rates published by the Council and updated annually.
2. Where advice is sought in relation to mixed use proposals, the fee for each element of the scheme should be calculated using the table above and then added together.
3. Where advice is required from external consultants or consultees to whom a payment must be made, the applicant will be expected to meet these costs and they will be in addition to the pre-application advice fee set out above.

Pre Application Advice – Listed Buildings and heritage Advice	Fee payable 2022/23 £	Fee payable 2023/24 £	% Increase
Pre-application planning advice charges for listed buildings and heritage advice	£155 per initial enquiry plus VAT	£170 per initial enquiry plus VAT	9.7